

# Brunswick Street United Church

7pm, Monday, February 28, 2005

Regular Meeting of Church Council

050228 Minutes page 2005-4

---

**Location:** Brunswick Street United Church, 2107 Brunswick St., Halifax

**as called by the Chair:** Scott Barber

**Recording Secretary:** Donna Muirhead, transcribed by Scott Barber

**Meeting began:** ~7pm

**Quorum:** yes

## Prayers and Welcome Scott Barber

### Corresponding Priviledges

**Attendance:** Scott Barber, Ron Briggs, Hazel Andrews, Hugh Creighton, Keith Allison, Donna Muirhead, Joe Vautour, Don Farmer, David Inkpen, David Hart, Lucinda Montizambert, Wade Mitchell, Charles Metcalf

### Regrets:

---

**Quorum:** A discussion ensued in regards to what constitutes a quorum. It was established that there are 14 persons for 16 positions plus members at large.

**Motion:** A quorum will be 6 (six), 2 executives, 2 committee members and 2 others plus an order of ministry. Keith Allison/Joe Vautour. Passed. Previous Minutes ( and business arising from minutes)

**Previous minutes** had been ratified at the Annual General Meeting on February 27th, 2005

**Motion:** Accept minutes of Annual General Meeting as a document for the record  
Charles Metcalf/Donna Muirhead. Passed.

**Business Arising:** Hazel Andrews thought that an orientation for new elders might be in order. Hazel thought there might be a workbook around the church that could be of use.  
Hazel agreed to undertake the task of educating new elders.

**Needs Assessment:** This group is to look at the demographics of the community, the type of ministry needed with a job description to fit, general visioning process within council and with the congregation. "Do we do things differently?"

Rev. Valerie Kingsbury has been appointed by Halifax Presbytery to lead Brunswick Street United Church in this process. First meeting will be March 7th at 7 p.m.

**Trustee Program:** There was a discussion of the position and duties, and the contract with Deborah Logan. Other duties to do with church business were also discussed. Concern was raised about the record keeping and safe guards etc. Ron Briggs noted that a CMA had looked at the process about 4 years ago and thought it was time to have another look. A discussion regarding the Trustee Program and if we should continue to be trustees took place. The general consensus was that we should continue.

**Motion:** Ron Briggs, Keith Allison, Hazel Andrews and Hugh Creighton to come up with criteria and record management system and to implement it as soon as possible. Written guidelines for the "Brunswick Street United Church in trust" program must be also be put together. Keith Allison/Charles Metcalf. Passed.

Ron Briggs to inform Deborah Logan that her present contract will be extended until the visioning process is completed in regards to her position. After the visioning process has taken place the council will deal with the recommendations of the Ministry and Personnel Committee.

## Committee Reports

### Worship and Pastoral Care

**Motion:** As of March 1st, 2005, Terry Paul Choyce will receive a \$200.00 honorarium to do worship services and pastoral care. Ron Briggs/Keith Allison. Passed.

## Camp Brunswick Society

Lucinda Montizambert reported that they have had two good meetings with good attendance. There has been interest shown by United Way, St. George's and Trinity Churches.

For the Camp to move forward a lease must be developed and details ironed out so that insurance can be obtained. HRM assessment of the camp is under review, which could mean a savings of \$4500.00.

Committees have been set up: Administration, Programs, Property, and Fundraising. Programs is hoping to be ready to rent in June.

A discussion concerning funds to finish the camp took place. It was suggested that Jim Sykes be contacted and his approval be given for what is needed to finish the camp.

Motion: Council authorizes up to \$9500.00 be disbursed by Hugh Creighton to Wayne Pettipas to buy supplies to ready camp for opening. Charles Metcalf/Joe Vautour. Passed

## Mission and Outreach

Keith Allison reported that the clothing bank would now be open on Saturdays from 9-12  
Team Meeting on Monday, March 7th asking, "Can we do more?"

**Christian Life and Growth** - no report

**Property** - no report

**Trustees** - no report

## Finance/Administration

Hugh Creighton reported that Maritime Conference would be sending a bill for back pension payments for Lorna Pendleton. An amount of \$12,000.00 was mentioned.

Wade Mitchell to look into the parking situation and make sure that all spots are rented and that the rent is being paid.

**Maritime Conference** meets the last weekend in May. It was suggested that the Presbytery Rep. (Keith Allison) and Terry Choyce go to represent Brunswick Street but as Terry is not a member of Presbytery, she cannot be a delegate. Scott Barber asked if he could replace the minister as a delegate and it was decided he could.

## New Business

Ron Briggs brought forward several quotes on new phone system. It was decided to table this discussion until the visioning process has taken place and needs are known.

Scott Barber will bring in a portable phone, which can be plugged-in in the minister's office and used in the youth room by the Camp fundraisers.

**Information/Announcements** • Maritime Conference meets the last weekend in May.

**Prayers** The meeting ended with all in attendance holding hands and David Hart said a prayer.

**Adjourned.**

## Appendix

- 050228 Agenda
- Minutes of Brunswick Street United Church 2005 Annual General Meeting
- "Project Objectives" (Camp Brunswick Society Re: Fund-developer Project)
- Accountant's Report: Jan 31, 2005 Income Statement and Balance Sheet

Signed: \_\_\_\_\_ (Secretary) \_\_\_\_\_ (Chair)